Clackamas River Water

For Current Job Openings, please visit our website at **www.crwater.com**

EMPLOYMENT APPLICATION

Instructions: Please print or type. This application is a part of the screening process. To be considered for employment please:

1. Fill out the application completely. Resumes are not a substitute for completing the application.
2. Use additional sheets if necessary. Incomplete applications will not be accepted.
3. Sign and date the application.
4. Mail or bring your application materials to ATTN: Recruitment, CRW Administration Building, 16770 SE 82nd Drive, Clackamas, Oregon 97015. or you may email to recruitment@crwater.com.

POSITION APPLYING FOR: _____

APPLICANT INFORMATION	
NAME	HOME PHONE
ADDRESS	MOBILE PHONE/ALTERNATE PHONE
CITY/STATE/ZIP	EMAIL ADDRESS
DO YOU HAVE THE LEGAL RIGHT TO WORK IN THE UNITED STATES? ❑ YES ❑ NO *(If hired, you will be required to provide identification to prove eligibility for employment)*	
HAVE YOU EVER BEEN EMPLOYED BY CLACKAMAS RIVER WATER? ❑ YES ❑ NO If yes, when?	

WORK SCHEDULE AVAILABILITY	
❑ FULL-TIME ❑ PART-TIME ❑ TEMPORARY ❑ SEASONAL	DATE YOU CAN REPORT FOR WORK:
DESIRED WAGE:	ARE YOU WILLING TO WORK OVERTIME, IF NECESSARY? ❑ YES ❑ NO

EDUCATION/TRAINING HISTORY
List colleges, military, trade, business or other schools attended

❑ Diploma/GED ❑ Some College ❑ Associate's ❑ Bachelor's ❑ Master's ❑ Doctorate

NAME/LOCATION OF SCHOOL	COURSE OF STUDY	NUMBER OF YEARS COMPLETED	DID YOU GRADUATE? (Yes\No)	DEGREE/CERTIFICATION OR CERTIFICATE

LICENSES/CERTIFCATION

List any required professional license, certification, or driver's license required by the job announcement

TITLE	NUMBER	ISSUING AGENCY	EXPIRATION DATE	SPECIAL ENDORSEMENT/CLASS

SPECIALIZED SKILLS AND KNOWLEDGE

List skills of knowledge that show your ability to perform the job for which you are applying (computer software programs, safety training, typing speed, foreign languages, etc.)

WORK EXPERIENCE

Beginning with your current or present employer, list all work experience.
Include military, volunteer and intern experience and any gaps in your employment. Please attach additional sheets if necessary.

NAME OF EMPLOYER	EMPLOYER'S ADDRESS and PHONE NUMBER	
KIND/TYPE OF BUSINESS	SUPERVISOR'S NAME and PHONE NUMBER	
YOUR JOB TITLE	START DATE (MONTH/YEAR)	LEAVE DATE (MONTH/YEAR)
WAGES RECEIVED	REASON FOR LEAVING:	
JOB DUTIES		
MAY WE CONTACT THIS EMPLOYER ❑ YES ❑ NO		

WORK EXPERIENCE (CONT.)

Beginning with your current or present employer, list all work experience.
Include military, volunteer and intern experience and any gaps in your employment. Please attach additional sheets if necessary.

NAME OF EMPLOYER	EMPLOYER'S ADDRESS and PHONE NUMBER	
KIND/TYPE OF BUSINESS	SUPERVISOR'S NAME and PHONE NUMBER	
YOUR JOB TITLE	START DATE (MONTH/YEAR)	LEAVE DATE (MONTH/YEAR)
WAGES RECEIVED	REASON FOR LEAVING:	
JOB DUTIES		
MAY WE CONTACT THIS EMPLOYER ❑ YES ❑ NO		

WORK EXPERIENCE (CONT.)

Beginning with your current or present employer, list all work experience.
Include military, volunteer and intern experience and any gaps in your employment. Please attach additional sheets if necessary.

NAME OF EMPLOYER	EMPLOYER'S ADDRESS and PHONE NUMBER	
KIND/TYPE OF BUSINESS	SUPERVISOR'S NAME and PHONE NUMBER	
YOUR JOB TITLE	START DATE (MONTH/YEAR)	LEAVE DATE (MONTH/YEAR)
WAGES RECEIVED	REASON FOR LEAVING:	
JOB DUTIES		
MAY WE CONTACT THIS EMPLOYER ❑ YES ❑ NO		

VETERANS PREFERENCE

Veteran's preference may be added to the applicant's final score if the applicant has successfully completed all parts of the application process.

A veteran is a person who served in the Armed Forces of the United States on active duty, during the certain specified time periods or in military campaigns, for reasons other than training, and has been discharged under other than dishonorable conditions.

Veterans and disabled veterans may obtain preference by requesting a Veterans Preference Form from the Human Resources department and a Certificate of Release or Discharge form Active Duty (DD Form 214 or 215) or a letter from the Department of Veteran Affairs. Disabled veterans must also submit a copy of their Veteran's disability preference letter from the Department of Veteran Affairs.

I am requesting a Veteran's Preference ❑ YES ❑ NO

I am requesting Disabled Veteran's Preference ❑ YES ❑ NO

CERTIFICATION AND SIGNATURE

I certify that all statements contained this application or attached materials are complete to the best of my knowledge. I understand that false, fraudulent or misleading statements shall be sufficient for disqualification from the application process or dismissal should I be hired for employment. In submitting this application for employment and by my signature below, I certify and understand:

- All statements contained herein are true and complete whether made by me or others at my request.
- I am authorizing Clackamas River Water to investigate the information I provide, including any employment references, education institutions, or information disclosed during the interview process.
- As a condition of employment for all applicants, I authorize Clackamas River Water to check and obtain my criminal and civil background record.
- If the position I am applying for requires a driving record check, pre-employment drug test, physical fitness exam, or credit check history, my signature serves as my authorization for Clackamas River Water to conduct such record checks as a condition of employment. I understand that Clackamas River Water will provide me with the required notice, disclosure and request for authorization whenever the information falls under the Fair Credit Reporting Act.
- No representative of Clackamas River Water has any authority to enter into any employment agreement for any specified period of time, or to assure me of any future position, benefits, or terms and conditions of employment, except as agreed to and signed by the General Manager.

I have read, understand and agree to all of the conditions stated in this Certification and Signature section.

SIGNATURE (Use Ink)	DATE

THANK YOU FOR YOUR INTEREST IN CLACKAMAS RIVER WATER