

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
BOARD INDEX OF AUDIOTAPE
February 9, 2017**

COMMISSIONERS PRESENT:

Naomi Angier, President
William "Bill" Blanas
Hugh Kalani, Secretary
David Mc Neel, Treasurer
Larry Sowa

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, EA to Board
Carol Bryck, Chief Financial Officer
Bob George, Chief Engineer

CRW Employees: Adam Bjornstedt, Principal Engineer; Joe Eskew, Engineering Manager; Suzanne DeLorenzo, Water Quality Manager, Kham Keobounnam, IT Manager; Donn Bunyard, Emergency Manager; Jon Sleight, Water Works Mechanic

VISITORS: Gary Kerr, Amy Fleming, Erin Blue

Call to Order

Commissioner Angier called the meeting to order at 6:01 pm. The pledge of allegiance was recited.

MOTION: Commissioner Kalani moved to approve the agenda as written. Commissioner Blanas seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, Mc Neel, Sowa
Nays:
Abstentions: None

Public Comment: None

Presentations

- **Service Recognition-** Recognized the 3 ½ years of service as a Commissioner for Ken Humberston and recognition of the years of service as the District Legal Counsel for Dean Phillips.
- **Audit Presentation-** CRW received a clean audit opinion. No audit adjustments were made, there were no material weaknesses, significant control deficiencies, and any prior year issues have been resolved.

Agenda Item 1.0 Acceptance of the audited financial statement for FY 2015-16

MOTION: Commissioner McNeel moved to acknowledge receipt of the FY 2016 Comprehensive Annual Financial Report ending June 30, 2016. Commissioner Blanas seconded the motion.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, Mc Neel
Nays:
Abstentions: Sowa

Agenda Item 2.0 Appoint CRW Budget Committee Members

MOTION: Commissioner McNeel moved that the CRW Board adopt resolution No. 07-2017 appointing Budget Committee citizen members for the Biennium 2017-2019. Amending the resolution Commissioner Blanas seconded the motion.

We received three applications for Gary Kerr, Erin Blue, and Sheryl French. CRW staff has not been successful in contacting Ms. French. The Board approved the appointment of only Gary Kerr and Erin Blue to the Budget Committee.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, McNeel
Nays:
Abstentions: Sowa

Agenda Item 3.0 Construction Contract Award for S. Leland Rd. Waterline, CIP 14-5179

MOTION: Commissioner McNeel move to award the "S. Leland Road Waterline" construction contract to Oregon Underground, Inc. for the bid amount of \$399,251 and authorize the General Manager to sign the completed contract. Commissioner Kalani seconded the motion.

The project was advertised as a schedule A (partial) and schedule B (full project). After staff review of the bids for both schedules they are recommending that since there is enough money in the budget that the schedule B for the full project is awarded. There were a total of 9 bids received for this project. There have been no protests to the notice of intent to award.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, McNeel
Nays:

Abstentions: Sowa

Agenda Item 4.0 Construction Contract Award for 82nd Avenue Waterline Abandonment project, CIP 16-5204

MOTION: Commissioner McNeel move to award the “82nd Avenue Waterline Abandonment” construction contract to Emery & Sons Construction Group for the bid amount of \$603,450 and authorize the General Manager to sign the completed contract. Commissioner Blanas seconded the motion.

This project started as an opportunity project when ODOT notified CRW of a paving project along 82nd Ave. There have been some significant issues with the lines along this road and this was seen as an opportunity to repairs those and not have to do the extensive paving. If approved, this project would provide cost savings to the district. There was only bid received which did exceed the engineers estimate for the project, but came under the project amount when the contingency amount was taken into account. Due to this, staff is comfortable accepting this bid for the project.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, McNeel

Nays:

Abstentions: Sowa

Agenda Item 5.0 Approval of the OS Engineering contract for Electrical Safety and ARC Flash Review

MOTION: Commissioner McNeel moved to approve the OS Engineering contract for a Not to Exceed amount of \$110,000 per fiscal year and to have the General Manager sign the contract. Commissioner Kalani seconded the motion.

In 2015 CRW contracted with Advanced Power Solutions to provide an overview of facilities electrical status. There were areas identified that had deficiencies and the recommendation was to solicit for a contractor to come back and provide an assessment to remedy the deficiencies and include the ARC flash review at the same time. The monies for this project have been budgeted in the current CIP project.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, Mc Neel

Nays:

Abstentions: Sowa

Consent Agenda

CA-1: Gross Payroll and Account Paid for January 2017

CA-2: Cash Position and Transfers January 201

CA-3: Waterline Easement: Consider acceptance of a waterline easement on TL 00602, Document No. 92-55949 3S2E4A, as described in Exhibits A and B and authorize the General Manager to sign the "Easement."

MOTION: Commissioner McNeel moved the Board approve the Consent Agenda items 1 and 2 as presented. Commissioner Kalani seconded the motion.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, Mc Neel

Nays:

Abstentions: Sowa

MOTION: Commissioner McNeel moved the Board approve the Consent Agenda item 3 as presented. Commissioner Kalani seconded the motion.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, Mc Neel

Nays:

Abstentions: Sowa

Agenda Item 6.0

Backbone Project Update

Butterfield Transmission Main - The project is substantially complete. Some additional work was added to the project in anticipation of future siting of the Bradly pump station (about \$55k), wet weather, and constructing a more improved replacement of the Butterfield Lane.

152nd Ave. Reservoir - Survey is completed, working with MSA on the preliminary design of access options, in conversations with neighboring property owners regarding easements and other property transactions. Working with the consultant to develop community outreach plan. Estimate design will be complete in October 2017 with an estimated construction start of March 2018.

Redland Reservoir - Preliminary tank design, existing reservoir analysis and piping layouts complete. Estimate conditional use application to the County in March 2017, estimated design completed in July 2017, and construction start in October 2017.

Springwater Transmission Main - Preliminary design has started a dialog with the County on this project with a start time of February/March 2017.

Highway 224 Intertie - Verifying the alignment and working on easement discussion with properties.

Hattan Pump Station - Have identified a potential property for the location of the pump station and in dialog with the property owner.

Hattan Transmission main - Have identified potential alignment, but these are contingent on the final location of the pump station. Will be starting preliminary survey work.

Beaver Lake Pump Station - Potential pump station site being surveyed and have started a dialogue with property owner.

Bradley Road Pump Station - Potential pump station site identified and have started a dialoging with the property owner.

Financial Update - Have spent 8% of total bond proceeds as of December 2016, including obligated funds we are at 14% of total bond proceeds spent.

Agenda Item 7.0

Quarterly Report

Revenue for the General fund is at 84.2% or \$1,820,147 over budget and are 75% through the BN budget. This is due to billing for the summer months and conservative budgeting for reduced water usage. Expenditure are \$581k under biennium to date. CIP expenditures are at 57% of budget, but there were projects approved at this Board meeting that will go towards those budgeted expenditures. CIP Bonds construction fund has a \$1.4 million expenditure to date. The SDC Reserve fund is \$282k over projections for the biennium

Agenda Item 8.0

Management Report

- **Regional Water Providers Consortium Technical Committee –** The topic for the previous meeting was the budget for the upcoming FY. With the departure of Metro, CRW's dues will only increase moderately. There was a presentation on the Portland Water Bureau project for a reservoir.
- **Clackamas River Water Providers –**The budget for the upcoming FY was approved. Conversations on watershed programs by CRWP.
- **Clackamas Fire District #1 –** Met again with Chief Charlton to go over next steps for an interagency meeting involving representative from the Fire district and the 2 CRW Board members. The hope is to get a meeting scheduled in April
- **Emergency Management –** All CRW staff have completed the designated ICS training (3 basic ones). CRW has submitted the

cost of damages due to the winter weather to the County for review to see if we can receive funding to reimburse costs of the damage.

- **Safety Report** – Had an assessment of CRW properties and will be working on the items noted for repairs.
- **Special District Association of Oregon** – SDAO will host a legislative update on March 3rd in Wilsonville. Another item that the Board needs to be aware of is the Recreational Immunity issue and potential legislation that SDAO is working on. Mr. Heidgerken is asking for the Board’s direction to see if CRW should or should not support this legislation.

MOTION: Commissioner Angier moved CRW Board support the SDAO legislation supporting recreational immunity and ask the General Manager to bring back a resolution for approval at the March Board meeting. Commissioner McNeel seconded the motion.

MOTION CARRIED 4-0-1

Ayes: Angier, Blanas, Kalani, Mc Neel,
Nays:
Abstentions: Sowa

Agenda Item 8.0 Commissioner Reports and Reimbursement Requests

Public Comment: None.

Regular Meeting adjourned at 7:16pm