**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS**

**REGULAR BOARD MEETING**

**BOARD INDEX OF AUDIOTAPE**

**October 16, 2014**

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| **COMMISSIONERS PRESENT:** | | **STAFF PRESENT:** | |
| Larry Sowa, President | Lee Moore, General Manager | |
| Ken Humberston, Secretary | | Carol Bryck, Chief Financial Officer | |
| Hugh Kalani, Treasurer | | Bob George, District Engineer | |
| Dave Mc Neel | Suzanne DeLorenzo, Water Quality Manager  Rob Cummings, Water Resources Manager | | | |
|  | | Karin Holzgang, Exec Asst./Legal Coordinator | | |
| *Absent: Grafton Sterling* | | CRW Employees: Erin Skinner, Kham Keobounnam | |

**VISITORS:**

Mona Kalani, Warren Mitchell, Terry Roskey (SWA Commissioner), Al Jones

**Call to Order**

The meeting was called to order at **6:00 pm** by President Sowa. The pledge of allegiance was recited.

**Public Comment**

None

**Agenda Item 1.0: Resolution 03-2015: Second Reading and Approval to Amend Board Policies, Section 1.12 - Computer Policy**

**MOTION:** Ken Humberston moved the Board approve Resolution 03-2015 amending Board Policy Section 1.12 Computer Policy. The motion was seconded by Hugh Kalani.

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This agenda item was presented by Mr. Moore who stated the reason for updating the policy was to align with the intent to keep current with changing technology utilized by the Board. This more generic language will allow for the policy to remain current without having to continually amend the policy to keep up with technological advancements.

**MOTION:** Ken Humberston moved to read by title only. The motion was seconded by Hugh Kalani.

**MOTION CARRIED 3-1-0**

**Ayes:** Humberston, Kalani, McNeel

**Nays:** Sowa

**Abstentions:** None

**Consent Agenda**

CA-1: Gross Payroll and Accounts Paid

**MOTION:** Ken Humberston moved the Board approve the Consent Agenda as presented. Hugh Kalani seconded the motion.

**MOTION CARRIED**  **4-0-0**

**Ayes:** Humberston, Kalani, McNeel, Sowa

**Nays:** None

**Abstentions:** None

**Agenda Item 2.0: Estacada Fire: Report on Any Water Quality Concerns** – Suzanne Delorenzo, Water Quality Manager

This fire that started in September burned about 1% of the watershed. The US Forest Service BAER (Burned Area Emergency Response) team did an assessment of the burned area. It was difficult to do much to prevent slides that are anticipated in the future because of the steep slopes. Potential short-term effects of the fire in the burned area of the watershed during future storm events area are; changes in pH, elevated organic carbon concentrations (soil runoff), and elevated nutrients. Potential long-term effects of the fire on water quality are; increased risk of landslide, gradual release of organic material and metals, taste and odor problems. CRW, CRWP, US Geological Service (USGS) and DEQ are all working together to monitor the watershed. Continued sampling of the watershed at 4 sites will occur and USGS monitors in the river will be reviewed. The first rounds of results have shown no significant changes to the water quality that can be attributed to the Pit 36 fire. This could change with the weather as storms and run-off may bring changes to what is getting into the river from the fire. Effects of the fire may be observed over the next year or two. There will be a second round of sampling to capture the fall flush and the impact of the fire retardant used to fight the fire. There is no immediate threat to human health or drinking water quality even with the use of fire suppression chemicals.

**Agenda Item 3.0: Financial Report**

It is difficult to see the comparisons from month to month due to the changeover to commercial billing to every other month, but the desired result is an improved steady cash flow. The September 2014 ending balance is $297,000 greater than June 2014 balance due to the billing of commercial accounts billed on odd months. However, overall collections of account balances are in line with expectations. Ms. Bryck presented a comparison with prior years of overall revenue and expenditures for July 2014. CRW has spent 8.33% of the annual budget through July 31, 2014 and 16.67% of the annual budget through August 31, 2014 putting CRW right on track with expenses for the year.

**Agenda Item 4.0: General Managers Report**

- Union Update: Management is still waiting on a response from the Labor Union on contract negotiations. CRW continues to operate under the existing contract.

- Meeting with Commissioner McNeel: Mr. Moore met with Commissioner McNeel to go over issues with Oregon City related to service areas and right of ways. Commissioner McNeel shared the relationship and conversations he has had with Oregon City staff to add insight to joint planning with the City.

- Meeting with Sgt. Steve Thoroughman, Clackamas County Sherriff’s Department (Sept 19th): Mr. Moore met with Sgt. Thouroghman from Clackamas County Sherriff to discuss activities at Riverside Parl. He shared the Board’s adoption of the County Ordinances for Parks has helped to reduce the negative activities in the Park.

- Business of the County Forum Chamber Luncheon - Mr. Moore and Commissioners Humberston and Kalani attended the County Forum Chamber lunch. Collectively, they defined employment and transportation as key issues for the County

- CRW & Oregon City Water Service Meeting – Sept 29th: CRW staff and the City of Oregon City Staff met to talk about water services.

- Brown Bag with Commissioner McNeel: Mr. Moore held a meeting with Commissioner McNeel to talk about Emergency Management and the program CRW is continuing to develop.

- Water for Concessions at Riverside Park: The Clackamas Little League will be provided water service by CRW to the snack shack they run in Riverside Park after it came to the attention of Staff there was not a water supply. As the landlord, CRW wants to ensure the Little League can prepare and sell food in an area that meets health standards by having a water source.

- Shared activities with CRW & SWA: CRW’s Water Quality department will be taking over the water sampling functions for Sunrise Water Authority as of next week.

- Water Resources department highlights: City of Milwaukie Staff were provide a tour of CRW’s Water Treatment Plant for which they had positive feedback. The CRW emergency generator was put to use on September 23rd when it was on for about 9 hours due to a power outage.

- Emergency Manager Activities: Commissioner McNeel asked if Donn Bunyard would be the Emergency Manager for both SWA and CRW and was told he would be providing those services for both agencies. Commissioner Sowa reiterated the Board would like to continue to get updates from Staff on the progress of integration for the ORS190. Moore responded the Staff of both agencies keep working together and shared Lin Rigutto the Finance Director for SWA will be retiring at the end of the year and Carol Bryck will be assuming the position of CFO for both agencies.

**Public Comment**:

Al Jones, Ratepayer had questions on the fire report and asked if there would be reforestation of the areas affected by the fire. Commissioner McNeel explained how the process worked for planning for reforestation by the Forest Service.

**Agenda Item 6.0/7.0: Commissioner Business – Reports, Reimbursements and Work Sessions**

For the remainder of 2014, dates for upcoming Board work sessions will be as follows and Staff will update the Board calendar:

* October 27, 2014
* November 17, 2014
* December 15, 2014

**Meeting adjourned at 6:48pm**