**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS**

**REGULAR BOARD MEETING**

**BOARD INDEX OF AUDIOTAPE**

**October 15, 2015**

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| **COMMISSIONERS PRESENT:** | **STAFF PRESENT:** | |
| Naomi Angier, Treasurer | Lee Moore, General Manager |
| Ken Humberston, President | Carol Bryck, Chief Financial Officer | |
| Hugh Kalani, Secretary | Karin Holzgang, Exec. Assistant to the Board | |
| David Mc Neel |  | | |
| Larry Sowa |  | | |
|  | CRW Employees: Bob George, Chief Engineer; Adam Bjornstedt, Principal Engineer; Shelley Matthews | |

**VISITORS:** Barbara Kemper, Ernie Platt, Steven Gaschler, Warren Mitchell

**Call to Order**

The meeting was called to order at **6:12 pm** by President Humberston. The pledge of allegiance was recited.

**MOTION:** Commissioner Angier moved to approve the agendas presented Commissioner Kalani seconded the motion.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Humberston, Kalani, Mc Neel, Sowa

**Nays:**

**Abstentions:** None

**Closed Session Report-**

September 17, 2015 Topics Discussed: The Board met to interview potential recruiters for the GM position

September 30, 2015 Topics Discussed: The Board discussed the replacement for the GM and talked with a recruiter about a search

**Public Comment**: Mr. Mitchell asked if there were additional topics discussed during the Executive Session. He also asked what happened with the building on the Beaver Creek Telephone property and he was told that matter was settled three years prior.

**Agenda Item 1.0 Project Acceptance: SE Bell Avenue Waterline Relocation, CIP 14-5154 –** *Adam Bjornstedt, Principal Engineer*

**MOTION:** Commissioner Kalani moved that the Board approve and authorize the Board President’s signature of the “Notice of Acceptance” for the SE Bell Avenue Waterline Relocation; CIP 14-5154, which establishes the project completion date as October 15, 2015. Commissioner Angier seconded the motion.

Mr. Bjornstedt reported on the project that the project ran about 7% over the construction contract but came in within budget which he had reported on at a previous Board meeting. The project went well and CRW was happy with the work by the contractor. The overage on the change order was due to additional excavation and backfill due to unforeseen conditions caused additional product.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Humberston, Kalani, McNeel, Sowa

**Nays:**

**Abstentions:**

**Agenda Item 2.0 Resolution 06-2016 Reimbursement Resolution -** *Lee E. Moore, Sr. General Manager*

**MOTION:** Commissioner Kalani moved that the Board adopt Resolution 06-2016 A statement of official intent to reimburse capital expenditures from the proceeds of the borrowing reasonably expected to be entered into by the district. Commissioner McNeel seconded the motion.

Mr. Moore reminded the Board that the Bonding Agent had suggested that the Board approve a resolution that would allow CRW to obtain reimbursement for monies spent on bonded projects prior to the bond funding. Commissioner Angier asked if this resolution applied to all bonding in the future or just this current bond and Mr. Moore said this would apply to the current bond project only.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Humberston, Kalani, McNeel, Sowa

**Nays:**

**Abstentions:**

**Consent Agenda**

CA-1: Gross Payroll and Account Paid for September 2015

CA-2: Cash Position and Transfers September 2015

**MOTION:** Commissioner Kalani moved the Board approve the Consent Agenda as presented. Commissioner Angier seconded the motion.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Humberston, Kalani, McNeel, Sowa

**Nays:**

**Abstentions:**

**Agenda Item 3.0 Management Report-** *Lee E. Moore, Sr., General Manager*

* **Meeting with Water Resources (Shelley Matthews, Sr. Financial Analyst presentation)-** She presented that there are a couple of types of grant opportunities through Oregon Water Resources Department (ORWD). One has 14 million in funding opportunities and the other has just over 8 million in funding opportunities. The funds for both grant opportunity types will fund in summer of 2016. The representative that staff met with from ORWD is from Clackamas County and is very willing to work with staff on trying give us the best chances for receiving grant funding by reviewing our application prior to submittal to provide feedback and optimize our chances for success in receiving funding. Staff has also sent off an application to the Marine Board in hopes of receiving funding for the replacement of the bathrooms and upgrades at Riverside Park. Ms. Bryck explained that CRW currently receives $4,000 per year from the Marine Board to assist with some maintenance at the Riverside Park. This grant if received would be in addition. Commissioner Angier asked how CRW came to own a Park, it was explained that the district needed property for a drain field and so the party was developed into a park. Commissioner Sowa asked about whether or not we have approached the Congressional Delegation (federal) for funding for our projects since often times the monies set aside go unused. Mr. Moore shared that we are looking into all options possible.
* **Electrical Safety Review**- After the completion of the generator project staff realized that we needed to ensure we have an electrical safety review. Staff contracted with Advanced Power Solutions (Gary Larkins) to provide a report and review of our facilities as well as those of SWA. Staff is currently reviewing the results of the report. Commissioner Sowa asked if the generator that CRW will be installing at the Admin building would also cover the VCA’s part of the building. Mr. Moore explained that CRW and the VCA have separate power so the generator CRW will be installing would only be to power the CRW space.
* **Board Work Session September 28, 2015**- The Board met to go over several IGA’s that exist in the Basin, there are still more that need to be reviewed with the Board.
* **Meeting with Clackamas County Chair, John Ludlow-** Mr. Moore and Mr. Hathhorn were invited to meet with the Chair to go over current drought conditions. Mr. Moore and Mr. Hathhorn will be meeting with the County on October 20th at the County Commissioners Policy meeting.
* **Meeting with Bonding administrator, David Robertson** – Staff has met with the bonding agents and will be discussing the proposed calendar of steps that will be needed to obtain the bonding funds. Mr. Moore shared with the Board that he, Mr. George and Ms. Bryck will be meeting with the Financial Community in San Francisco to go over the agency’s financial status. Commissioner Sowa asked about whether or not a representative of the Board would be attending the trip to San Francisco at this time no decision has been made as to the best approach.
* **Discussion with Oregon Water Resources Department regarding pending water permits** – Staff is formally withdrawing from the pursuit of additional water permits. Commissioner Sowa asked if the current water permits that CRW has would carry the agency into the future and provide that amount that would be needed.

**Agenda Item 4.0: Acknowledge the selection of Bond Counsel as the firm of Mersereau Shannon** *– Lee E. Moore, Sr. General Manager*

**MOTION:** Commissioner Kalani moved the Board acknowledge the selection of the firm of Mersereau Shannon as Bond Counsel for Clackamas River Water. Commissioner Angier seconded the motion.

**MOTION CARRIED 5-0**

**Ayes:** Angier, Humberston, Kalani, McNeel, Sowa

**Nays:**

**Abstentions:**

**Public Comment:** Mr. Mitchell asked if the Mersereau and Shannon was the same firm as the Mr. Mersereau was the same one to represent CRW in prior law suites and was told no.

The Board asked if the Board would move the October work session to October 27th at 6pm. One intended topic is emergency preparedness for the Board to work on the topic

**Meeting adjourned at 7:23p**