

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
BOARD INDEX OF AUDIOTAPE
January 19, 2017**

COMMISSIONERS PRESENT:

Naomi Angier, President (via phone)
William "Bill" Blanas
Hugh Kalani, Secretary (via phone)
David Mc Neel, Treasurer
Larry Sowa

STAFF PRESENT:

Todd Heidgerken, General Manager
Karin Holzgang, EA to Board
Carol Bryck, Chief Financial Officer

CRW Employees: Adam Bjornstedt, Principal Engineer; Suzanne DeLorenzo, Water Quality Manager, Kham Keobounnam, IT Manager; Donn Bunyard, Emergency Manager, Damon Bailey Water Works Mechanic

VISITORS: Gary Kerr, Steve Gaschler, Hall Nollet, Jen Nollet, Carol Blanas, Jim Martin

Call to Order

Commissioner McNeel called the meeting to order at 6:01 pm. The pledge of allegiance was recited.

MOTION: Commissioner Sowa moved to approve the agenda as written. Commissioner Kalani seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, Kalani, Mc Neel, Sowa

Nays:

Abstentions: None

Public Comment: None

Agenda Item 1.0 Board Vacancy: Appointment to position #4 and Oath of Office

MOTION: Commissioner McNeel moved to appoint William Blanas to fill the remainder of the term of position #4 that ends June 30, 2017 for the Clackamas River Water Board of Commissioners and administer the Oath of Office. Commissioner Kalani seconded the motion.

MOTION CARRIED 4-0

Ayes: Angier, Kalani, Mc Neel, Sowa

Nays:

Abstentions: None

*****Newly appointed Commissioner William “Bill” Blanas joins the Commission******

Agenda Item 2.0 Appoint Budget Officer for BN 2017-2019

MOTION: Commissioner Kalani moved that the CRW Board adopt resolution No. 05-2017 appointing Carol Bryck, Chief Financial Officer as the CRW Budget Officer for biennial period 2017-2019. Commissioner Angier seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Agenda Item 3.0 Resolution 06-2017 Appoint a Registered Agent for the District

MOTION: Commissioner McNeel moved that the Board approve Resolution 06-2017 appointing Robert Steringer with Harrang Long Gary Rudnick as registered agent for the District. Commissioner Kalani seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, McNeel, Sowa
Nays:
Abstentions:

Agenda Item 4.0 Acknowledgement of Proposed Budget Calendar: BN 2017-2019

MOTION: Commissioner McNeel moved to acknowledge the proposed budget calendar as agreed upon for the BN 2017-2019 Budget. Commissioner Kalani seconded the motion.

Ms. Bryck pointed out that there are trainings available for the budget committee to attend through Clackamas Community College.

MOTION CARRIED 4-1

Ayes: Angier, Blanas, Kalani, McNeel
Nays: Sowa
Abstentions

Consent Agenda

CA-1: Gross Payroll and Account Paid for December 2016
CA-2: Cash Position and Transfers December 2016

MOTION: Commissioner McNeel moved the Board approve the Consent Agenda as presented. Commissioner Blanas seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Blanas, Kalani, Mc Neel, Sowa
Nays:
Abstentions:

Agenda Item 6.0 Management Report

- Regional Water Providers Consortium Technical Committee- Commissioner Angier has agreed to be the CRW representative. Currently they are in the budget process.
- Clackamas River Water Providers- The budget process for this group is underway.
- Emergency Management and Safety Report- CRW has received their radio licenses. There will be more information provided to the Board as we continue with the implementation
- Water Management and Conservation Plan- The report has been provided and Mr. Heidgerken has been looking at the report and it looks like lost water has gone down from previous years.
- Legal Counsel transition- There has been a meeting with Mr. Phillips, Mr. Heidgerken and Mr. Steringer to help transition the legal information of the agency to new counsel
- CRW Monthly Report- Mr. Heidgerken would like any feedback on this new report format

- Weather related items- During the past cold weather CRW staff have responded to 7 main breaks with no water shut offs. The response from staff and getting assistance from outside agencies and contractors made these challenges go smoothly. The cold water and weather do impact the treatment plant from a filtration standpoint.
- Audit Presentation- With the change in the date of the Board meeting due to weather conditions, the audit firm was unable to attend due to other previous commitments.
- Insurance renewal- The cost of the premiums has gone down this year by just about 1%. Staff has worked to get some of the best practices credits and the Boards support of this was appreciated.
- South Fork Water Board- Mr. Heidgerken and Ms. Bryck have met with John Collins and the Oregon City Assistant Finance Officer to discuss the “true-up” process. The credit is about \$82,000 for the true-ups for FY 2014 & FY 2015.

Agenda Item 8.0 Commissioner Reports and Reimbursement Requests

Commissioner Kalani asked if there was any recognition for Dean Phillips for his work for the district. The Board will discuss this at the next work session.

Commissioner McNeel asked about the status of the Potter Rd. paving, Mr. Bjornstedt shared that the county requires there are certain temperatures which need to be reached before the paving can occur and with the weather that has not been achieved.

Public Comment: **None.**

Regular Meeting adjourned at 6:27pm