

**CLACKAMAS RIVER WATER BOARD OF COMMISSIONERS
REGULAR BOARD MEETING
BOARD INDEX OF AUDIOTAPE
May 12, 2016**

COMMISSIONERS PRESENT:

Naomi Angier, Secretary
Ken Humberston
Hugh Kalani, President
David Mc Neel
Larry Sowa, Treasurer

STAFF PRESENT:

Lee Moore, General Manager
Todd Heidgerken, General Manager
Karin Holzgang, EA to Board
Bob George, Chief Engineer
Carol Bryck, Chief Financial Officer

CRW Employees: Kelly Dilbeck, EA to Board,
Kham Keobounnam, IT Manager, Joe Eskew,
Engineer, Adam Bjornstedt Principal Engineer,
Donn Bunyard, Emergency Manager

VISITORS: Gary Kerr, Mona Kalani, Warren Mitchell, Jim Martin, Steve Gaschler

Call to Order

The meeting was called to order at **6:00 pm** by President Kalani. The pledge of allegiance was recited.

MOTION: Commissioner Humberston moved to approve the agenda as presented.
Commissioner Angier seconded the motion.

MOTION CARRIED 5-0

Ayes: Angier, Humberston, Kalani, Mc Neel, Sowa
Nays:
Abstentions: None

Presentation- Water Quality Update, Suzanne DeLorenzo, PhD Water Quality Manager'

Watershed Management

Microbial Source tracking study- CRWP hired a consultant to do a Septic Analysis along the Clackamas River to determine if there were failing septic systems. The issue for failing systems is the types of impacts those would have on the septic systems. This project was aimed to identify those failing systems and determine ways to help the owners make changes to improve the septic systems. Tracking these systems allowed for tracking of areas along the river that were hot spots of toxin to see if there was a correlation with failing systems and determined toxins. The study was looking to determine if the toxins found were human or animal fecal contamination by looking at the Coliform and E. coli levels. The sampling occurred once a month for a year. The second phase of the study will focus on Deep Creek along with sampling above the input of the creek. Results: there

is human fecal contamination in the Clackamas River Watershed and it is possible it is a result of failing septic systems.

This pilot study allowed for the partnering with Clackamas Community College students and CRW staff to work together in the project and provide students with real world experience.

Algae testing and tracking

Monitoring Cyanobacterial to track taste and odor changes in the water. The FlowCam used in the CRW lab can determine if there is algae. If there is an algae bloom identified in raw water then we can test for toxins that exist in the bloom. Currently PGE is monitoring for Algae Blooms and if identified the CRWP is notified and the Cities at the top and bottom of the water shed are asked to collect samples. CRW will test for the toxins with the FlowCam and the Community College will also test at their lab. Additionally samples will be collected at the CRW intake during the bloom.

Public Comment: None

Agenda Item 1.0 **Waterline Easement:** Consider acceptance of a waterline easement to be granted by Carl L and Mozell E Wood Family Limited Partnership, TL 200, Map 2S 2E25CC: Ref. CRW Project 14-5160 (Butterfield Lane Transmission Main) - *Lee E. Moore, Sr., GM*

MOTION: Commissioner Humberston moved the Board accept the purchase of a waterline easement on TL 200, map 2S 2E25CC, not to exceed \$10,000, as described in Exhibit A and authorize the General Manager to sign the "Easement". Commissioner Angier seconded the motion.

Adam Bjornstedt presented the information around the location of the property that is in described in the Easement and where it is in relation to the Backbone project.

MOTION CARRIED 5-0

Ayes: Angier, Humberston, Kalani, Mc Neel, Sowa
Nays:
Abstentions: None

Agenda Item 3.0 Approval of the CRWSC budget for BN 2016-2018- Carol Bryck, CFO

MOTION: Commissioner Humberston moved to accept the CRWSC BN 2016-2018 Approved Budget as presented. Commissioner Angier seconded the motion.

There will be discussions with SWA regarding the service levels and then a supplemental budget can be discussed. SWA met in April and approved the Budget in April and the CRWSC Board also approved the budget at their April meeting. The final step is for the CRW Board to approve the budget and send it to the budget hearing in June.

Commissioner Sowa asked if there were assurances that SWA would continue with the participation in the ORS 190 agreement. Ms. Bryck shared areas of change in the services provided by CRW to SWA. Mr. Heidgerken shared that the approval of the CRWSC by the SWA Board was a positive indication that they were interested in continuing with the agreement. Ms. Bryck shared that this budget would need to be approved by CRW tonight to maintain the timeline for the budget. There is still room to make changes in the future.

MOTION CARRIED 4-1

Ayes: Angier, Humberston, Kalani, Mc Neel
Nays: Sowa
Abstentions: None

Consent Agenda

- CA-1: Gross Payroll and Account Paid for April 2016
- CA-2: Cash Position and Transfers April 2016

MOTION: Commissioner Humberston moved the Board approve the Consent Agenda CA-1 and CA-2 as presented. Commissioner Angier seconded the motion.

MOTION CARRIED 4-0-1

Ayes: Angier, Humberston, Kalani, Mc Neel
Nays:
Abstentions: Sowa

Agenda Item 4.0 New Capital Improvement Project for 2015-2017- "Hwy 213 Waterline Repair"- Joe Eskew Engineering Manager

Mr. Eskew shared provided an update on where the staff is on the project. CRW staff is waiting to get the contract back from the contractor. The project should be done by late June. The project will not extend into Oregon City. This is an unscheduled project for this budget but dollars will be moved around from other projects to fund the work. No customers will be out of water for more than an hour or two at a time. There will be some restricted lanes on the Hwy and during the work time there may be restrictions on turning off of the Hwy.

Agenda Item 5.0: Quarterly Report – Carol Bryck, CFO

Ms. Bryck provided an update on the activity through the third quarter of this fiscal year. The agency is on track with the percentages for activity to date. The Board was reminded that there would be a work session on May 23rd to review the status of the budget with the Board and budget committee. Revenues are ahead of projected numbers but the Board was reminded that the budget planned for lower revenue projections to accommodate for conservation due to low snow pack. Expenditures for Personnel Services and Materials & Services are below budget and Capital outlay is on track. We are ahead of the expected SDC revenue at this time.

Agenda Item 6.0: General Manager's Report – Todd Heidgerken, GM

- GM Orientation- Mr. Heidgerken thanked the Board and staff for taking time to help orient him as well as Mr. Moore in providing insight, guidance and background. A lot of time is being spent getting familiarized with the internal workings of the agency.
- Intergovernmental Relations
 1. Clackamas Fire District #1- Met with the Fire Chief to discuss the backbone project and talked about a potential to have more interactions going forward between CRW and the Fire department. The Fire Chief suggested developing a small group with representative from the CRW Board and the Fire department to meet on a more regular basis. Mr. Heidgerken asked there was interest and if there were volunteers to participate in this group. Commissioners McNeel and Sowa volunteered to participate on the committee. The Board moved to approve this committee as a reimbursable meeting and the motion passed 5-0.
 2. Clackamas Regional Water Supply Commission (CRWSC)- there is still continued work to set up a joint meeting between both the CRW and SWA board following the June 13th CRWSC budget hearing.
 3. Oregon City- Met with the City staff of Oregon City to update them on the backbone project and out of that meeting came questions that staff is working to answer.
- Oregon Water Utility Council (OWUC) – Mr. Heidgerken attended the April meeting and is keeping up to date on the activities of the Council and shared with the Board that Dr. DeLorenzo will be the new President/Chair of the organization.

- Communications update – April billing insert, water quality report, Press release announcing CRW's new GM and backflow notices are communications from CRW.
- Paperless Billings- This will be a cost savings for the agency.
- Backbone Community Meetings and Project Update – Thanked the Board and staff for their participation in the community meetings and shared that there was light attendance but not surprising for this type of meeting since it is a new project.

Agenda Item 7.0: Commissioner Business

None.

Public comment: Warren Mitchell had a comment on the Bell Avenue project. The waterline project was done well but the current work is not being done well. Mr. Bjornstedt shared that the current work is being done by the County. It was shared that the contractor is the same as the one set to work on the Butterfield project.

Regular Meeting adjourned at 7:25p